



Kansas Assessment Program

# Educator Guide to Reports

**KAP SUMMATIVE**

**2025 – 2026**



# About KAP Summative Assessments

KAP provides Summative assessments in English Language Arts (ELA), mathematics, and science each spring. Summative assessments are aligned to Kansas Standards and used to evaluate students' knowledge and skills and inform decisions at the classroom, school, or district level.

The ELA, mathematics, and science assessments are part of the federal elementary and secondary education legislation. All eligible students must be assessed, including students with disabilities.

KAP Summative assessments:

- have between 40-50 questions in two sessions per subject.
- can be completed by most students within two class sessions (2 x 45 min = 90 min).
- measure specific claims related to the Kansas Standards in grades 3-8 and high school.
- provides items that include a range of depth-of-knowledge levels.
- report individual student scores along with each student's performance level.
- provide area and total scores that can be used with local assessment scores to assist in improving a building's or district's programs in ELA, mathematics, and science.

KAP Summative assessments are administered using Kite Student Portal, available to download from the [KAP website](#). The website contains separate instructions and files for installing Student Portal on Windows, Mac, Chromebook, and iPad.

For detailed information about the structure of KAP Summative assessments, please see the KAP Summative Blueprint documents for each subject, available on the [KAP website](#).

## About Kite, AAI, and ATS

The Kite® Suite is developed by the Assessment and Technology Solutions (ATS), which is a center under the Achievement and Assessment Institute (AAI). AAI is a service and research entity within the School of Education and Human Sciences at the University of Kansas.

The Kite Suite consists of these main components (i.e., portals):

- **Kite Content Portal (CP)** – Used by assessment professionals to create engaging test items including technology-enhanced (TE) items mapped to national and state standards.
- **Kite Educator Portal (EP)** – Used by test coordinators and test administrators to manage data, monitor test completion, and access reports.
- **Kite Student Portal (SP)** – Used by students to take assessments.
- **Kite Scoring Portal (ScP)** – Used by educators and scoring professionals to score human-scored items such as open-ended or audio-capture items.
- **Kite Parent Portal (PP)** – Used by parents to view student score reports.



# Changes to the Guide

The following table lists the changes made to this guide since the last major release of the documentation.

Date	Page(s)	Change

## Overview

This guide assists educators in accessing and interpreting the results of their students' KAP summative assessment scores. Access is provided through Kite Educator Portal (EP), part of the Kite Suite, where assessments are managed. Score reports are available to users who have the role of District Test Coordinator (DTC), District User (DU), Building Test Coordinator (BTC), or Building User (BU) in EP. Users with only a Teacher (TEA) role do not have access to score reports in EP.

### A Note about Roles

This guide's procedures and graphics expect the reader to have the role of DTC, DU, BTC, or BU in Educator Portal. If you have another role and you do not see a function, it is unavailable to you.

### A Note about Graphics

Every effort was made to assure the graphics in this guide match what the users will see when using Educator Portal or Student Portal. In some cases, however, graphics vary depending on role or have been edited to allow you to view more information or to obscure personal details.

### A Note About Names

All names and organizations used in this are fictitious. No identification with actual persons (living or deceased), places, and organizations is intended or should be inferred.

### A Note About Software

To perform the duties described in this manual, you will need the following applications:

- a modern web browser such as Mozilla Firefox, Google Chrome, Microsoft Edge, or Safari,
- a PDF viewer such as Adobe Acrobat or Preview, and
- a spreadsheet program such as Google Sheets or Microsoft Excel.

## Disclaimer


Kite® and the Kite logo are trademarks of The University of Kansas. All other trademarks referenced in this guide belong to their respective owners.



# Getting Help

Common tasks are described in this manual, but if you require additional assistance, please do not hesitate to contact us.

## Program Resources

Resource	Location
Phone	855-277-9752
Email	kap-support@ku.edu
Kite Educator Portal & Live Chat	<a href="https://educator.kiteaai.org">https://educator.kiteaai.org</a>
Hours <sup>1</sup>	7:00 a.m. – 5:00 p.m. CT, M-F (July – February) 6:00 a.m. – 6:00 p.m. CT, M-F (March – June)
Kite Student Portal Icon	
Program Website	<a href="https://ksassessments.com">https://ksassessments.com</a>
Kite Status Page	<a href="https://ksassessments.com/kite">https://ksassessments.com/kite</a>

<sup>1</sup>The Kite Service Desk is closed the week after Christmas and on major US Holidays.

## Live Chat

**Live Chat** in EP may be used to contact the Kite Service Desk during normal business hours. To access, select the Live Chat link at the bottom of any page within EP.

## Personally Identifiable Information (PII)

**Do not send** any Personally Identifiable Information (PII) (e.g., first name, last name, date of birth, and social security) for a student via email or Live Chat. This is a violation of the Family Education Rights and Privacy Act (FERPA). PII information may also include combinations of data such as a student ID and school name.

**Do send** the state student ID (SSID) number only and the error or concern you are reporting regarding the test taker.

# KAP Summative Score Overview

The KAP summative assessment measures student achievement in the subject areas of English language arts (ELA), mathematics, and science. The subject areas and grades tested are ELA in grades 3–8 and 10; mathematics in grades 3–8 and 10; and science in grades 5, 8, and 11.

## Scale Scores

After students complete their KAP summative assessments, their test results go through a scoring process to ensure the outcomes are accurate and comparable. A student's overall score begins with the total number of points they earn on test questions. No points are deducted for incorrect answers, and some questions are worth more than one point. This total is called the **raw score**.



Because students may take different versions of the test, raw scores are converted to a **scaled score**. Scaled scores ensure that results have the same meaning no matter which version of the test a student completes. KAP scaled scores range from 400 to 700 and are divided into four performance levels. These performance levels indicate how well a student is meeting grade-level expectations.

In addition to the overall score, the same process is used to calculate performance in specific subject categories. For example, ELA includes categories such as Key Ideas & Details, while mathematics includes categories such as Algebra.

It is important to note that scale scores can only be used to compare students in a single grade and subject area (for example, grade 3 math) to other groups of students in the same grade and subject area. Scale scores cannot be compared across different grades or different subject areas.

So, if third graders in a particular **building** averaged a scale score of 520 in grade 3 math last year and averaged a scale score of 530 in grade 3 math this year, the building may safely be said to have improved year-over-year in grade 3 math performance.

However, a **student** who earned a 510 on this year's grade 4 math assessment and a 540 on last year's grade 3 math assessment has not necessarily regressed in math. Further, a student who scored 530 on the grade 3 ELA assessment and 540 on the grade 3 mathematics assessment did not necessarily do better in math than in ELA.

## What Are Performance Level Descriptors (PLDs)?

Performance Level Descriptors (PLDs) are available for each of the KAP assessments. PLDs define the knowledge, skills, and processes that students likely demonstrate at different levels of proficiency within the reporting categories (Levels 1, 2, 3, and 4).

These PLDs appear on Individual Student Reports and describe student performance on the assessment.

**Level 1:** A student at Level 1 shows a **limited** ability to demonstrate their knowledge and skills of (third, fourth, fifth, etc.) grade (ELA, Math, Science) standards.

**Level 2:** A student at Level 2 shows a **basic** ability to demonstrate their knowledge and skills of (third, fourth, fifth, etc.) grade (ELA, Math, Science) standards.

**Level 3:** A student at Level 3 shows a **proficient** ability to demonstrate their knowledge and skills of (third, fourth, fifth, etc.) grade (ELA, Math, Science) standards.

**Level 4:** A student at Level 4 shows an **advanced** ability to demonstrate their knowledge and skills of (third, fourth, fifth, etc.) grade (ELA, Math, Science) standards.

## What Are Cut Scores?

The scale score thresholds between the four performance levels are called cut scores. Cut scores are specific points on a test's scoring scale that separate different levels of student performance. They determine the minimum score a student must achieve to be placed into a particular performance category – Limited, Basic, Proficient, Advanced. Cut scores are generally different for each grade and subject; however, for all KAP assessments the Level 2 cut score is fixed at 510 and the Level 3 cut score is fixed at 540.



## Cut Scores for 2025-26 KAP Summative Assessments

### English Language Arts

Grade	Lowest Score	Level 2 Cut Score	Level 3 Cut Score	Level 4 Cut Score	Highest Score
3	400	510	540	609	700
4	400	510	540	607	700
5	400	510	540	600	700
6	400	510	540	593	700
7	400	510	540	600	700
8	400	510	540	594	700
10	400	510	540	588	700

### Mathematics

Grade	Lowest Score	Level 2 Cut Score	Level 3 Cut Score	Level 4 Cut Score	Highest Score
3	400	510	540	570	700
4	400	510	540	579	700
5	400	510	540	599	700
6	400	510	540	596	700
7	400	510	540	603	700
8	400	510	540	594	700
10	400	510	540	600	700

### Science

Grade	Lowest Score	Level 2 Cut Score	Level 3 Cut Score	Level 4 Cut Score	Highest Score
5	400	510	540	582	700
8	400	510	540	569	700

**NOTE:** The Grade 11 Science assessment did not have the range of scores needed to complete standard setting and establish cut scores. No scores will be released this year.

## Individual Student Report

AUDIENCE: STUDENTS, PARENTS AND GUARDIANS, EDUCATORS

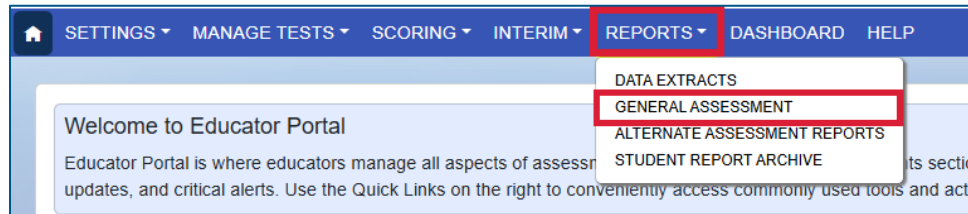
The Individual Student Report describes your student's overall performance. The results reflect a single measure and should be supplemented with other information received from the classroom and school for a more comprehensive look at your child's progress.



## Accessing Individual Student Reports

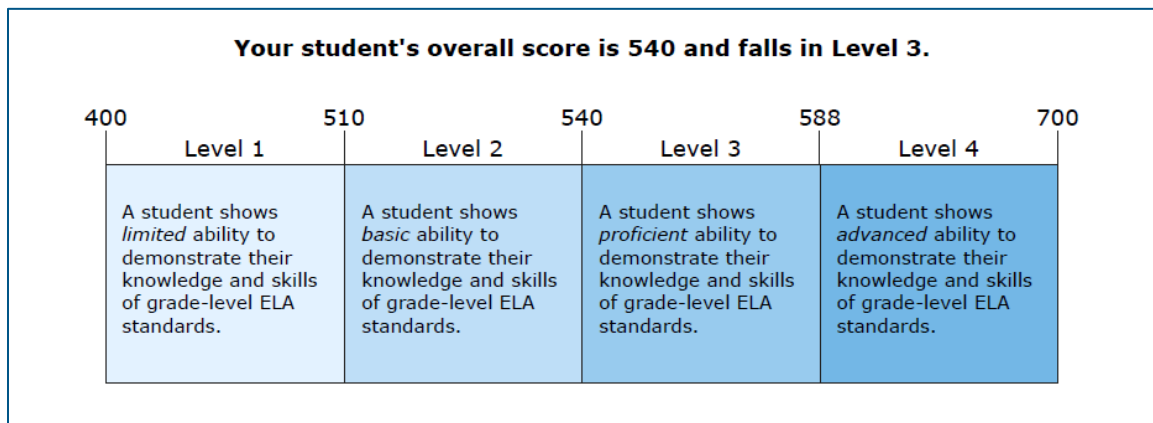
Individual Score Reports (ISRs) can be accessed by DTCs, DUs, BTCs, and BUs in Kite Educator Portal. To access Individual Student Reports, perform the following steps.

1. Select **Reports**.
2. Select General **Assessments**.



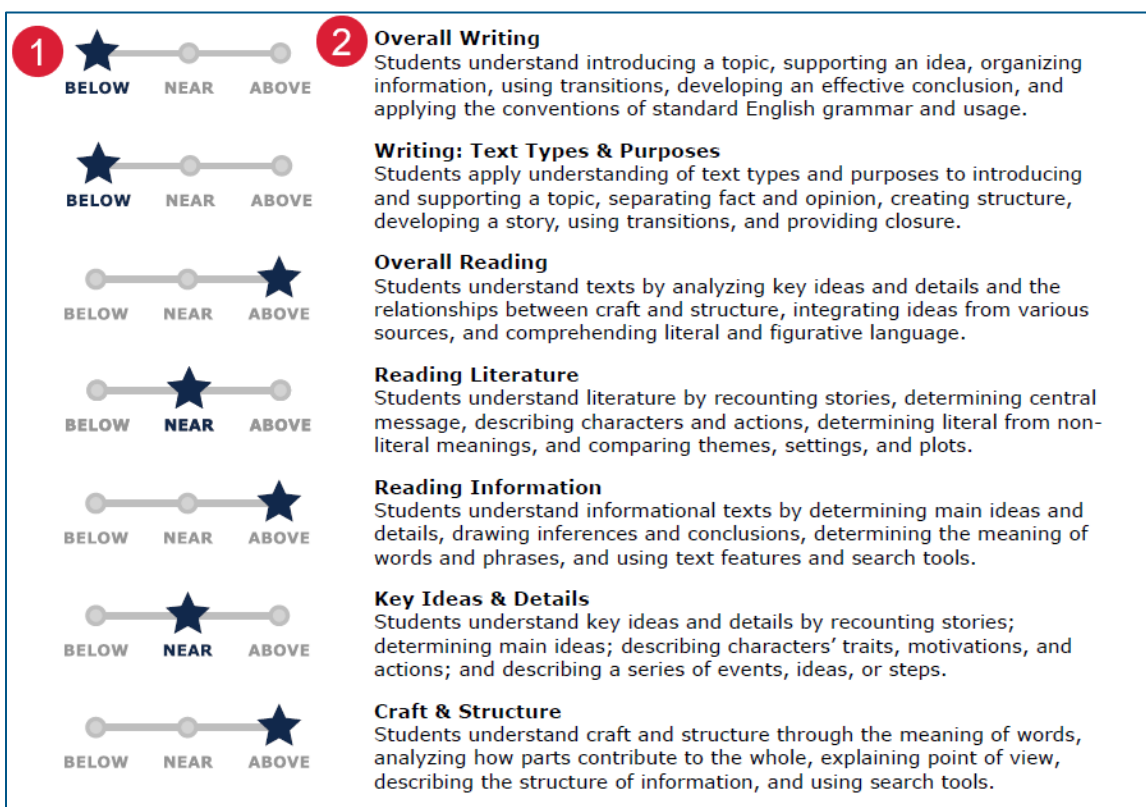
3. Select the desired report tab.
  - a. **Student (Individual)** has a link to download a single student's report.
  - b. **Student (Bundled)** allows you to bundle student reports into one file based on selected criteria.
4. Use the dropdowns to select the report criteria. Some drop-down menus auto-populate.

## Interpreting Individual Student Reports



The overall score reflects the student's scale score, while the level indicates their performance level. Students receive an overall scale score and, based on that score, are placed in one of four performance levels. The performance level descriptors, or PLDs, define the knowledge, skills, and processes that students likely demonstrate at different levels of proficiency. This section also shows the score range for each level.





- 1** Below, Near, and Above show how your student's score compares to the state average. Below means the score is lower than the state average. Near means the score is at or above the state average but still less than two standard errors above it. Above means the score is two or more standard errors higher than the state average.
- 2** Each category represents a group of test questions that assess related skills. All subjects have main categories. In ELA and mathematics, some of the main categories are broken down further into subcategories. For example, in ELA, the Overall Reading category is made up of four subcategories: Reading Literature, Reading Information, Key Ideas & Details, and Craft & Structure. In mathematics, the Algebra category may include a further breakdown of Reasoning with Equations & Inequalities while the Functions category may include a breakdown of Interpreting Functions.

NOTE: Not all subcategories of each main category are broken down by subscore.

## School and District Reports

AUDIENCE: EDUCATORS

### Accessing School and District Reports

To access Individual Student Reports, perform the following steps.

1. Select **Reports**.
2. Select **General Assessments**.
3. Select the desired report tab: **School Summary** or **District Summary**.
4. Use the dropdowns to select the report criteria. Some drop-down menus auto-populate.





## Interpreting School & District Reports

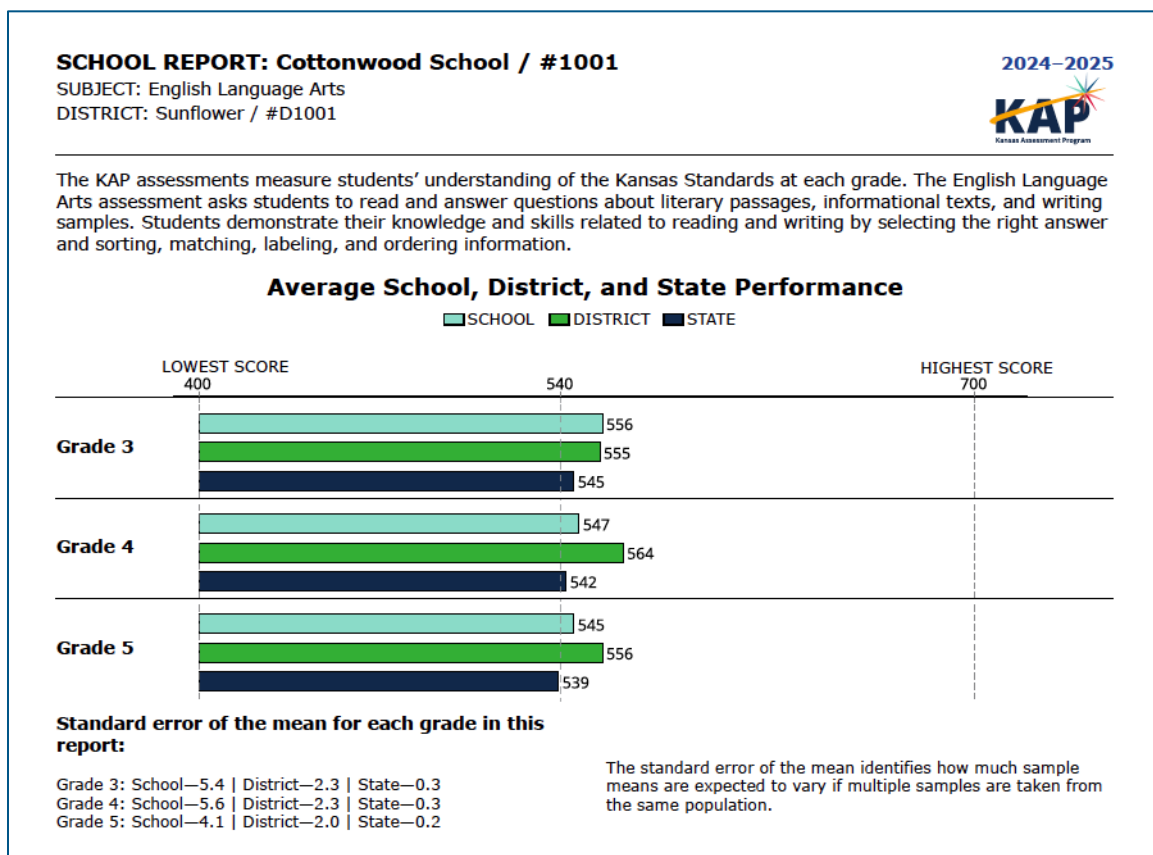
The School & District Reports provide a summary of performance, comparing results between organizations. School Reports show comparisons to district and state. District Reports show comparison only to the state. Each report includes the mean score for each organization, the distribution of student performance across the performance levels, and the percentage of your students that are near or above the state average in each reported subcategory.

**NOTE:** The report sections shown below is from a School Report, but the same interpretation can be applied to the District Report.

### Page 1 – Average Performance Scores Across Organizations

These charts display the average score for your school compared with the district and state. They provide a clear picture of how students at your school are performing relative to their peers both locally and statewide. Because the averages are shown together, you can quickly see whether your school is performing above, at, or below the district and state averages.

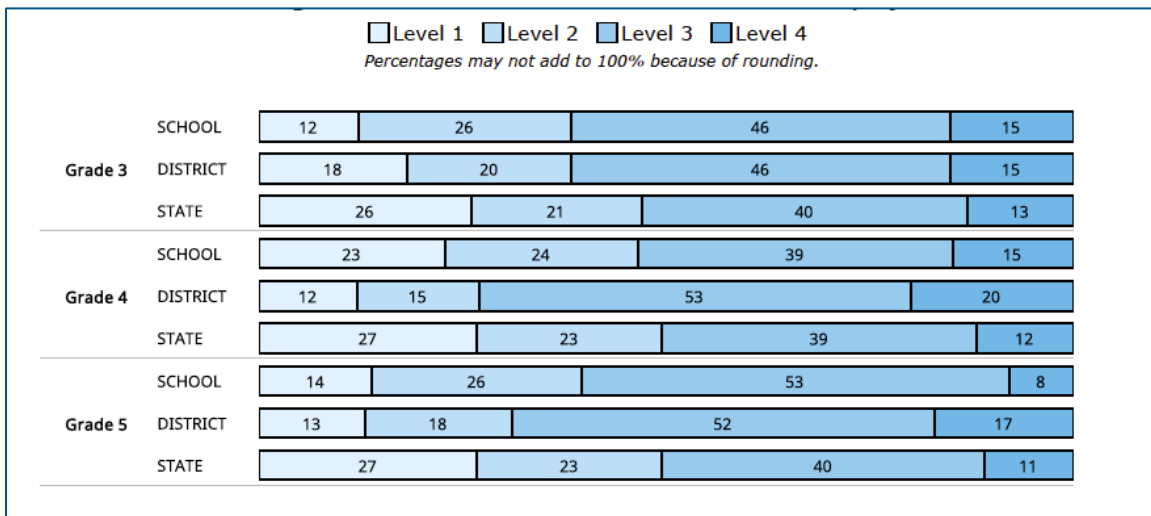
Educators can use this information to monitor overall progress toward state standards and to evaluate the effectiveness of instruction at a schoolwide level. When school averages are consistently higher than district or state, it may indicate that current instructional approaches are particularly effective and worth sharing. When averages fall below comparison points, it may signal the need to review curriculum alignment, instructional practices, or available student supports. These results are best interpreted alongside category-level and performance-level data to provide a complete picture of student learning.



## Page 2 – Percentage of Students in Each Performance Level

These charts show how students in your district are distributed across the four performance levels for each grade. This information helps educators understand not just the overall percentage of students meeting expectations, but also how many are performing above or below that threshold. By comparing school results with district and state results, you can see where your school is on track and where additional focus may be needed.

Educators can use this data to identify groups of students who may benefit from targeted interventions, enrichment opportunities, or differentiated instruction. For example, a higher percentage of students in Level 1 or 2 may indicate a need for additional support in foundational skills, while a larger percentage in Level 4 suggests strengths that can be built upon and extended. These charts can also support discussions within grade-level or content teams about how to move more students into higher performance levels and maintain consistency of instruction across classrooms. Like all large-scale assessment data, these results should be viewed alongside other evidence of student learning to guide instructional decisions.



## Page 3 – Performance by Category

These charts provide a snapshot of how students in your school performed across different categories within each subject. They allow you to see both overall performance and performance on specific skill areas, helping to identify strengths and areas where additional support may be needed. Because the results are organized by grade level, you can also look for patterns across grades to see where students are building on prior knowledge and where there may be gaps that need attention.

Educators can use this information to guide instructional planning, evaluate curriculum coverage, and determine where targeted interventions or professional learning may be most beneficial. The data also supports collaboration between grade-level or content teams to discuss trends, share strategies, and plan for consistency across classrooms. While these charts are a powerful tool for understanding district-level performance, they should be used alongside classroom assessments, student work, and other measures to create a complete picture of student learning.

### Your School's ELA Performance by Category

The table below shows the percentage of students in your school with scores that matched or exceeded the state average for each category. These percentages and means by category have no direct correspondence to overall performance level or proficiency.

This information should help schools continue to evaluate their curriculum, materials, and instructional practice. As always, additional measures of student learning should also be considered.

Grade	3	4	5
OVERALL WRITING	74%	75%	82%
Text Types & Purposes	69%	77%	85%
OVERALL READING	68%	61%	74%
Reading Literature	75%	63%	76%
Reading Information	69%	72%	69%
Key Ideas & Details	82%	61%	66%
Craft & Structure	82%	77%	81%
Language in Reading	83%	75%	81%

NOTE: Blank cells within the table represent areas not reported at that grade level.

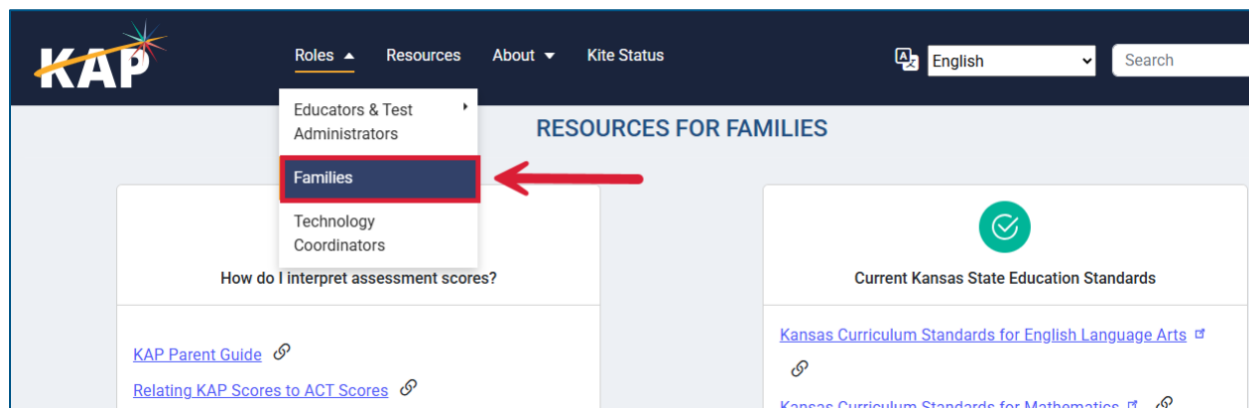
# Appendix A: Parent Guide to Reports

The KAP Parent Guide can be a valuable tool to explain the KAP Assessments and Individual Student Reports to parents. The KAP Parent Guide is available as a PDF in English and Spanish and can be translated into any language on the KAP website (<https://ksassessments.org/kap-parent-guide>).

## Where to Find Resources

Additional resources to share with families are available on the KAP website.

1. Navigate to the KAP website: <https://ksassessments.org/>.
2. At the top of the page, select **Roles**.
3. Select **Families**.



This page provides several resources, which can be translated into several languages. To translate the page into a different language, select the drop-down menu at the top of the page.

