



**DTC Virtual Training  
KELPA2 Focus Session  
January 23, 2019**

# Training Handout and Recording

- Recording and handout available on or before January 25, 2019 at [www.ksassessments.org](http://www.ksassessments.org)

# Trainers for our session today

- Mary Matthew, CETE [mmatthew@ku.edu](mailto:mmatthew@ku.edu)
- Lee Jones, KSDE [ljones@ksde.org](mailto:ljones@ksde.org)
- Susan Martin, Charles Turner, Ryan Jensen, Sean Skaggs, ATS

# Next DTC Virtual Training

- February 6, 2019 at 1:30
- NOTE: February 20, 2019 - time changed from 1:30 to 3:00 to allow district and building test coordinators to administer the ACT paper form.

# KELPA2 Materials and Documents

- Items posted on [www.ksassessments.org](http://www.ksassessments.org)
  - KELPA2 Examiner's Manual
  - KELPA2 Scoring at A Glance Document
  - KELPA2 Kite Scoring
  - Kansas Assessment Program Educator Portal Manual for District Test Coordinators

# Educator Portal HELP tab

- Items posted inside the Kite Educator Portal on the HELP tab
  - KELPA2 training PowerPoint
  - Grade specific Administration and Scoring Materials
  - Interactive demo logins

# Critical Dates for KELPA2 Administration and Scoring

- **Interactive demos** for KELPA2 available January 23 to February 15
- **PNPs** need to be entered in Educator Portal by January 18.

# Critical Dates for KELPA2 Administration and Scoring

- **Testing Window:** 2-4-19 to 3-8-19
- **Scoring Window:** 2-4-19 to 3-29-19
  - Scoring for speaking and writing must be completed by **March 29 @ 5:00 P.M.**
- Any **SC-codes** must be entered in Educator Portal by **March 22.**



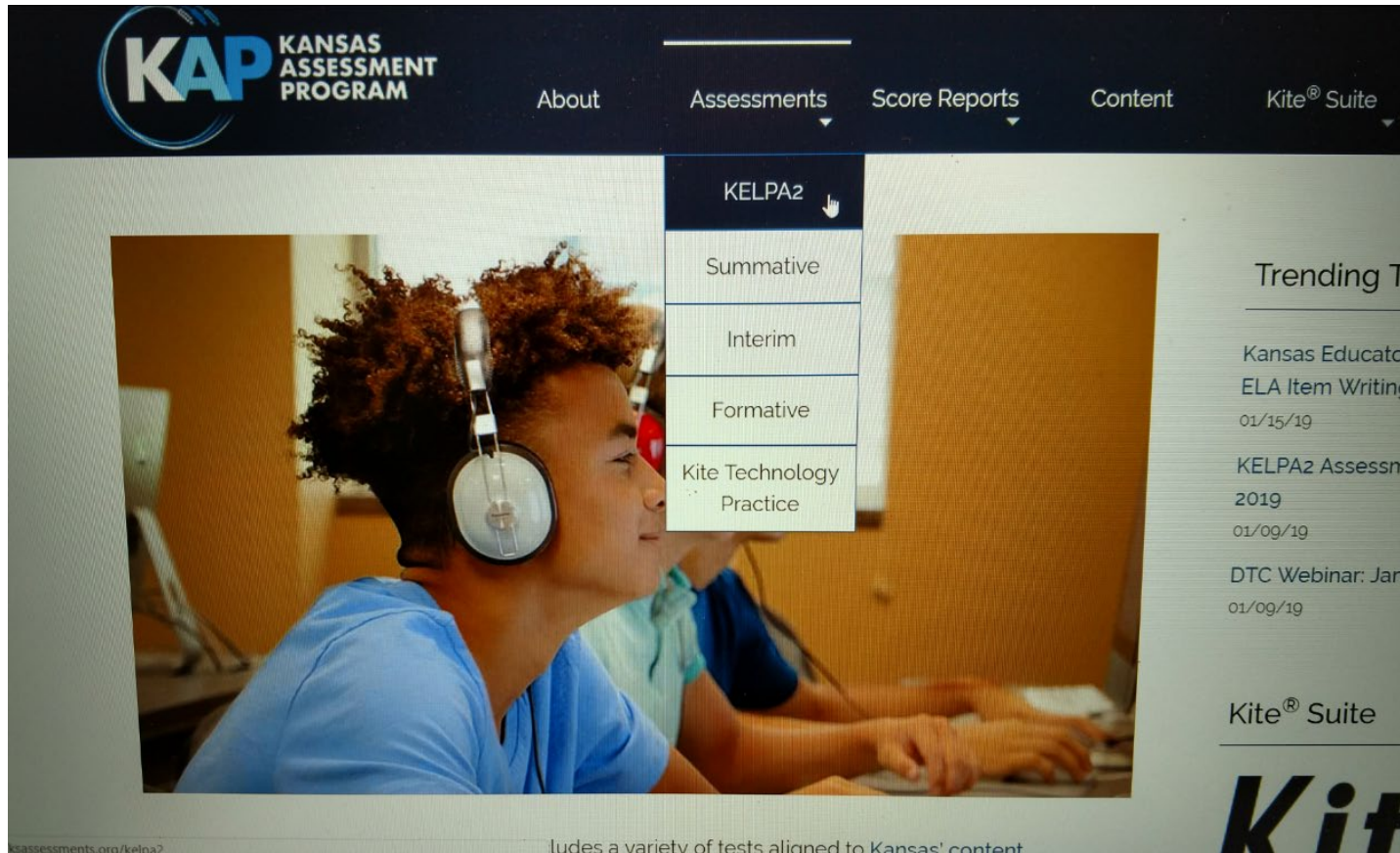
# TEST records

- Should be submitted to KIDS by mid-January with the teacher ID and name in the proctor fields.
- TEST records can be submitted after mid-January - this is just a target date to help you be ready for testing.

# Monitored ESOL students

- Students on monitored and transitional status will NOT be allowed to take the KELPA2.
- If you are having trouble uploading test records to KIDS for monitored and transitional status students it is because KSDE will not allow those students to be signed up for the KELPA.

<https://ksassessments.org/kelpa2>



# Technology: Are you ready for testing?

- Download Kite Student Portal
- Whitelisting - be sure you have completed this prior to testing - use [www.ksassessments.org](http://www.ksassessments.org) site to understand what needs to be completed before testing

# iPad or tablet

- Students may not complete the speaking domain-assessment using an iPad or other type of tablet.
- Arrange for students to complete speaking domain assessments on standard computers or laptops.

# Username and Passwords

- Username and password - are the same for all KAP tests, including KELPA2
  - KELPA2 tickets
  - KELPA2 extracts

# Daily Access Codes

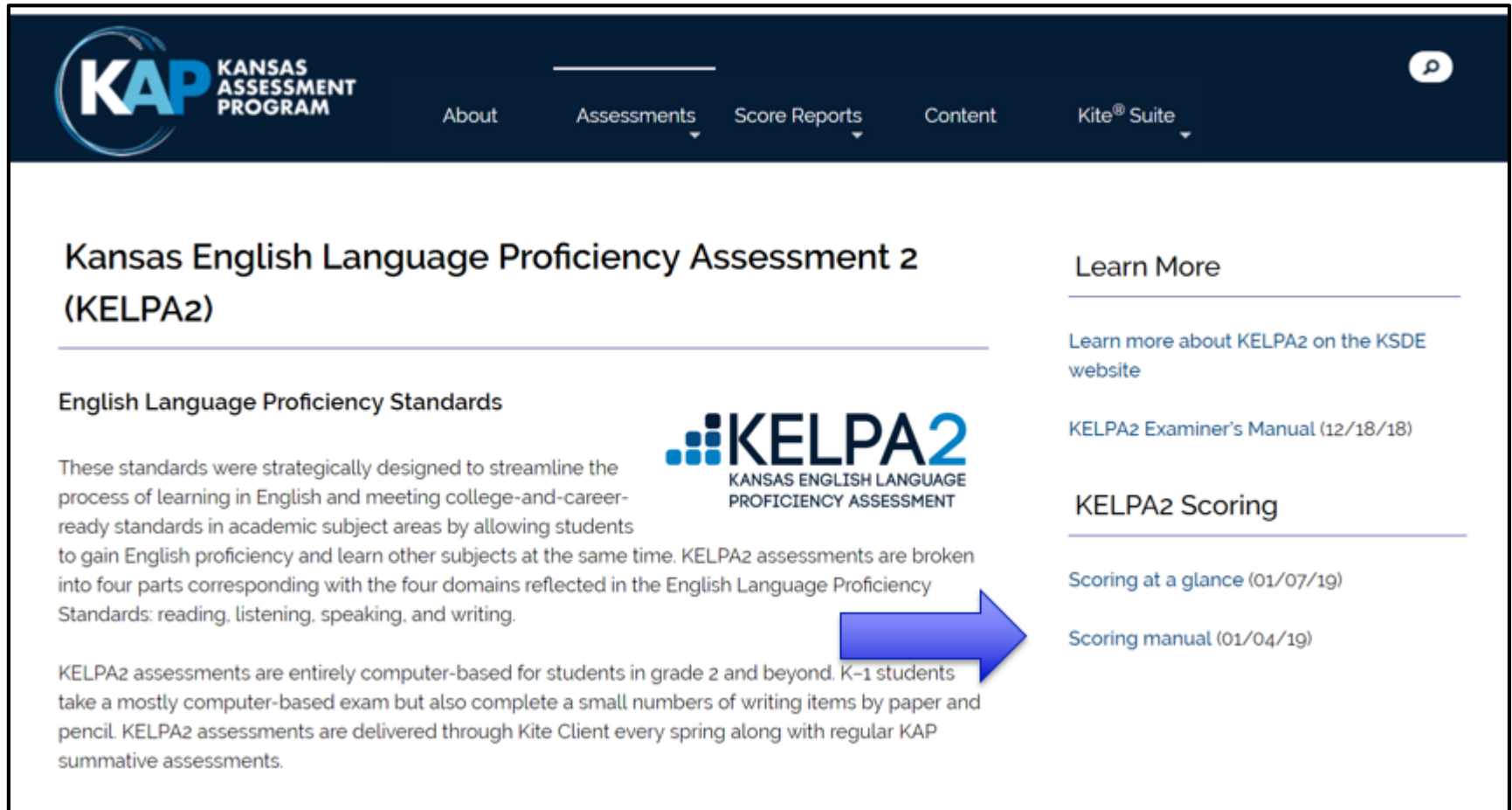
- In addition to a username and password, a student also needs a Daily Access Code to access the KELPA2 assessment.
- Daily Access Codes are found in Kite Educator Portal at **MANAGE TESTS > TEST COORDINATION > View Daily Access Codes**.
- See the Educator Portal Manual for more information about downloading Daily Access Codes.

# Daily Access Codes

- Daily Access Codes allow students to launch each domain-assessment. Each day during the testing window, there is a unique code for each domain-assessment; however, within a grade level, all students use the same codes.
- Daily Access Codes can be retrieved from Educator Portal beginning at 2:30 p.m. the day before testing day and the entire day of testing.



# [www.ksassessment.org](http://www.ksassessment.org)



The screenshot shows the website for the Kansas Assessment Program. The header includes the KAP logo and navigation links for About, Assessments, Score Reports, Content, and Kite Suite. The main content area features the title 'Kansas English Language Proficiency Assessment 2 (KELPA2)' and a section for 'English Language Proficiency Standards'. A large blue arrow points from the text 'KELPA2 assessments are broken into four parts...' to the 'KELPA2 Scoring' section on the right. The 'KELPA2 Scoring' section includes links for 'Scoring at a glance (01/07/19)' and 'Scoring manual (01/04/19)'. The footer of the screenshot shows the KU logo and 'THE CENTER FOR EDUCATIONAL TESTING & EVALUATION The University of Kansas'.

**KAP** KANSAS ASSESSMENT PROGRAM

About Assessments Score Reports Content Kite® Suite

## Kansas English Language Proficiency Assessment 2 (KELPA2)

### English Language Proficiency Standards

These standards were strategically designed to streamline the process of learning in English and meeting college-and-career-ready standards in academic subject areas by allowing students to gain English proficiency and learn other subjects at the same time. KELPA2 assessments are broken into four parts corresponding with the four domains reflected in the English Language Proficiency Standards: reading, listening, speaking, and writing.

KELPA2 assessments are entirely computer-based for students in grade 2 and beyond. K-1 students take a mostly computer-based exam but also complete a small number of writing items by paper and pencil. KELPA2 assessments are delivered through Kite Client every spring along with regular KAP summative assessments.

**KELPA2**  
KANSAS ENGLISH LANGUAGE PROFICIENCY ASSESSMENT

### KELPA2 Scoring

Scoring at a glance (01/07/19)

Scoring manual (01/04/19)

Learn More

Learn more about KELPA2 on the KSDE website

KELPA2 Examiner's Manual (12/18/18)

**KU** THE CENTER FOR EDUCATIONAL TESTING & EVALUATION  
The University of Kansas

# KELPA 2 Kite Scoring Manual

- KELPA2 Kite Scoring Manual found on [www.ksassessments.org](http://www.ksassessments.org)
  - How to Assign Scorers
  - Monitor Scoring Completions
  - Scoring Responses
  - Uploading Scoring Results
  - Change Log

# KELPA2 Administration and Scoring

- KSDE recommends that it should be a licensed person for both administration and scoring of the KELPA2.



## **2019 Scoring Training Guidelines for Speaking and Writing**

**This PowerPoint is available inside  
the Educator Portal on the HELP tab  
for DTCs and BTCs.**

# Training Overview

- Part 1: Overview
- Part 2: Speaking
- Part 3: Writing
- Part 4: KITE® Educator Portal Scoring

# Materials Needed for Scoring

- Located on the [www.ksassessments.org](http://www.ksassessments.org) website you will need to download:
  - KELPA2 Examiner's Manual
  - KITE® KELPA2 Scoring Manual

# Materials Needed for Scoring

- Located in the Educator Portal (HELP tab) you will need to download:
  - 2019 KELPA2 Test Administration and Scoring Directions for Speaking
  - 2019 KELPA2 Test Administration and Scoring Directions for Writing

# Test Administration and Scoring Directions

- These are grade band specific documents.
- Each document includes:
  - Scripts for test administration
  - Scoring information, question specific scoring rubrics, scoring codes
  - Student writing test for Grade K and Grade 1 (questions that are human scored)
- **These are test secure documents.** Documents must be kept secure throughout testing and shredded after completion of testing/scoring.



# Part 1: KELPA2 Overview

# Educator Portal Account

- Any educator who is responsible for scoring must have an active account in the Educator Portal.
- This account must be tied to KELPA2 (not just KAP).
- Please work with your District Test Coordinator to obtain accounts and/or refer to KITE documentation manuals [www.ksassessments.org](http://www.ksassessments.org)

# KELPA2 Scoring Overview

- Reading and Listening: ALL questions are machine scored
- Writing: some questions are machine scored and some require human scoring
- Speaking: ALL questions are human scored

# Number of Questions that Require Human Scoring

Number of Questions by Grade or Grade Band		
Grade	Speaking	Writing*
K	16	5
1	12	4
2-3	11	6
4-5	12	7
6-8	14	8
9-12	14	6

\* Grade K and 1 - items that are human scored are paper and pencil

# Test Administration Considerations

- Scoring Window - Feb. 4 - March 29
- All scoring must be completed by **5:00 pm** on March 29<sup>th</sup>, no exceptions.
- To allow time for human scoring we recommend that you administer the writing and speaking assessments early in the testing window to allow time for completion of scoring.

# KELPA2 Holistic Scoring

- All questions that require human scoring on the KELPA2 assessment are scored using Holistic Rubrics
- Holistic Rubrics:
  - allow you to evaluate strengths and weaknesses of the response as a whole
  - allows you the ability to assign a single overall score for the entire response
  - are ideal for summative performance tasks

# Holistic Rubrics

- Rubrics are specific to the grade/grade bands:
  - K, 1, 2-3, 4-5, 6-8, 9-12
- Rubrics are specific to the domain being assessed (speaking and writing)
- Rubrics are specific to the task (question)

# Holistic Rubrics

- Rubrics are attached to each question in the KITE Educator Portal scoring system and provided in the Test Administration and Scoring Directions documents found on the HELP tab.
- It is important that you print the rubrics and become familiar with scoring criteria.



# Determining Scoring Processes

- Each district has the flexibility to determine who will score the assessment items. It must be a certified educator.
- Each question may be scored by a single person, or in pairs or small groups.
- Questions may be read/heard by more than one reader/scorer, but only one score is entered into the Educator Portal system in KITE®.

# Individual Scoring Process

- Individual scoring allows the scorer to:
  - listen/read written responses
  - use the rubric to determine the rating they would give the response based on the student response
  - determine final rating and enter the response

# Paired Scoring Processes

- Paired scoring allows for calibration of ratings.
- Paired scoring could be done in the initial phase of scoring allowing scorers the opportunity to:
  - listen/read written responses
  - discuss the rating they would give the response based on the rubric
  - determine final rating

# Part 2: KELPA2 Speaking

# KELPA2 Speaking Scoring Options

- Scoring can be performed in one of two ways:
  - by **deferred scoring**, in which each question is scored individually after the student has completed the assessment, OR
  - by **simultaneous scoring**, in which the questions are scored while the student is testing and the scores are then entered by using the upload process into Educator Portal.

# Deferred Scoring

- This method of scoring requires the scorer to:
  - have an Educator Portal account
  - login to the Educator Portal
  - go to the scoring tab
  - listen to each response on the computer and make scoring decisions using the appropriate scoring rubric
  - enter each score for the assigned question in the Educator Portal

# Simultaneous Scoring

- This method of scoring requires the scorer to:
  - sit beside the student during the speaking assessment
  - listen to the question and the student response
  - score the response using the appropriate rubric
  - record the score on a spreadsheet that was downloaded from the Educator Portal
  - upload scores in the Educator Portal

# KELPA2 Speaking

- Each district test coordinator is responsible for determining which scoring process will be used by their district for speaking
  - **Deferred Scoring**
  - **Simultaneous scoring**
  - **A combination of deferred and simultaneous scoring**
- It does not need to be a one size fits all approach, but it does need to be matched to your needs, your district and communicated as such to staff.



# Downloading and Uploading Scores

- The DTC/BTC is responsible for the process of downloading and uploading the spreadsheet.
- Specific instructions for this process are provided in the Kite Manual for District Test Coordinators.

# Nonscore Codes

- Any question that does not meet the demands of the task are typically given a score of 0, as outlined in the rubric.
- Some questions may be difficult to score and will require the use of a nonscore code.

# Nonscorable codes

CODE	Description of Code
RNE	The student provides a response that is not in English.
OT	The student is off-topic/off task and does not address the prompt.
IS	The student does not provide enough information to adequately address the prompt.
BL	The student does not answer or refuses to answer.
HSO	The student response indicates that they may cause harm to self or others.

# Nonscore Codes

- In some cases you will need to provide both a score of 0 and a nonscore code.
- Questions that meet a specific nonscore code criteria as outlined in the rubric should be coded as such when determining the score earned. This helps to further validate the reason for the awarded score of 0.

# Nonscore Codes

- In some instances you will provide only a nonscore code for the response if the rubric does not allow for both the score code of 0 and the nonscore code.

# Rubric Example

0	<p>The response does not address the communicative demands of the task.</p> <p>Responses at the 0 level are typically characterized by:</p> <ul style="list-style-type: none"><li>• Only in a language other than English</li><li>• Refusal</li><li>• Off Task/Topic</li><li>• Unintelligible</li></ul> <p>BL = Blank - student response is blank IS = Insufficient or inaudible response OT = Off Task RNE = Response Not in English HSO = Harm to Self or Others</p>
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# Scoring Considerations

- Ask yourself: “How consistently and effectively does the response demonstrate command of the speaking skills outlined in the grade-band rubric?”

# Part 3: KELPA2 Writing



# Grade K and Grade 1 Writing

- For some questions students respond directly on the computer while others are written in a student test booklet.
- Questions are machine scored and human scored like all other grade bands.
- Questions answered on the computer are machine scored; handwritten answers are human scored.
- The Test Administration and Scoring Directions document provides further guidance and the student test booklet.

# Grade K and Grade 1 Writing

- Scores may be entered directly into the computer or may be uploaded as an entire school or district.
- Scores may be uploaded only by the District Test Coordinator (DTC) and/or the Building Test Coordinator (BTC). The DTC determines whether the BTC will upload scores.

# Writing Grades 2-12

- Students must write their responses directly in the KITE system.
- All writing questions must be scored by working directly in the Educator Portal.
- The use of an upload feature is not available for writing in grades 2-12.
- Student writing responses in grades 2-12 cannot be printed for scoring.

# Writing Grade 2-12

- This method of scoring requires the scorer to:
  - have an Educator Portal account
  - login to the Educator Portal
  - go to the scoring tab
  - read each response on the computer and make scoring decisions using the appropriate scoring rubric
  - enter each score for the assigned question in the Educator Portal

# Nonscore Codes

- Any question that does not meet the demands of the task are typically given a score of 0, as outlined in the rubric.
- Some questions may be difficult to score and will require the use of a nonscore code.

# Nonscore Codes

- In some cases you will need to provide both a score of 0 and a nonscore code. Questions that meet a specific nonscore code criteria as outlined in the rubric should be coded as such when determining the score earned. This helps to further validate the reason for the awarded score of 0.

# Nonscore Codes

- In some instances you will provide only a nonscore code for the response if the rubric does not allow for both the score code of 0 and the nonscore code.

# Nonscorable codes

CODE	Description of Code
RNE	The student provides a response that is not in English.
OT	The student is off-topic/off task and does not address the prompt.
IS	The student does not provide enough information to adequately address the prompt.
BL	The student does not answer or refuses to answer.
HSO	The student response indicates that they may cause harm to self or others.



# Rubric Example

0	<p>The response does not address the written demands of the task.</p> <p>Responses at the 0 level are typically characterized by:</p> <ul style="list-style-type: none"><li>• Only in a language other than English</li><li>• Refusal</li><li>• Off Task/Topic</li><li>• Unintelligible</li></ul> <p>BL = Blank - student response is blank IS = Insufficient or inaudible response OT = Off Task RNE = Response Not in English HSO = Harm to Self or Others</p>
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# Scoring Considerations

- Ask yourself: “How consistently and effectively does the response demonstrate command of the writing skills outlined in the grade-band rubric?”

# Part 4: Educator Portal Scoring Overview

# KITE® KELPA2 Scoring Manual

- Located on the [www.ksassessments.org](http://www.ksassessments.org)  
KITE® KELPA2 Scoring Manual
- Please read and review the document carefully before scoring.



# KITE® K-ELPA Scoring Manual

- Assigning Scorers\*
  - Monitoring Scoring Completion\*
  - Scoring Responses
  - Uploading Scoring Results\*
- 
- Items marked with an asterisk \* are specific to the DTC and BTC role tasks

# Assigning Scorers

- Proctor and Scorer terms:
  - When submitting your TEST send you were asked to provide the name of the “proctor” - for purposes of this test a proctor is the same as a scorer.

# Scoring Responses

Please read and refer to pages 6-9 when scoring responses directly in the Kite system.

# Questions

- For questions specifically related to the scoring tools please contact the KITE Service Desk

ATS Service Desk: 785.864.3537  
Or [kite-support@ku.edu](mailto:kite-support@ku.edu)



# Questions

- This concludes the final part of the training.
- If you have any questions related to the materials found in this training please contact Mary Matthew, [mmatthew@ku.edu](mailto:mmatthew@ku.edu).
- If you have any questions related to KSDE policies related to testing contact Lee Jones [ljones@ksde.org](mailto:ljones@ksde.org) or Nicole Primm [nprimm@ksde.org](mailto:nprimm@ksde.org)



**KELPA2**  
KANSAS ENGLISH LANGUAGE  
PROFICIENCY ASSESSMENT